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# **LEAD INTERNSHIP PROGRAM**

## **Application Form**

### **Academic Year 2011-2012**

## **APPLICATION PROCESS**

Thank you for your interest in LEAD. If you have any questions about the application process or the Internship, please visit us online at [LEADinternship.com](http://LEADinternship.com), contact our Church Office at 985-727-7017 or e-mail us at [LEAD@churchoftheking.com](mailto:LEAD@churchoftheking.com).

Our application process focuses on understanding the individual and is designed to select those applicants who will thrive in LEAD. Our admission staff works closely with each applicant throughout the application and enrollment process. We carefully and prayerfully consider each application while making our decision.

## **APPLICATION CHECKLIST**

For your application to be complete, you must submit ALL of the following:

- Application form
  - Two Essays
  - Medical History Form
- High school transcripts (Include college transcript if applicable)
- Two References
- \$50 non-refundable application fee  
(Check payable to Church of the King)
- Two recent, different photos (will not be returned)

Once we have received your completed application, you will be contacted by our admissions staff to schedule your interview.

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### **COMPLETING THE APPLICATION**

1. Please print legibly in ink or type the application form. Be sure to complete each page of the application.
2. Enclose the \$50 non-refundable application fee written to Church of the King. Check or money order is preferred and please leave the Memo section blank. Your application for admission will not be evaluated until the application fee is received. This \$50 will go towards your Base Tuition if you are accepted.
3. Request official transcripts from your high school and/or any colleges attended. If you are currently enrolled, please request a final transcript to be mailed upon graduation or completion of coursework. Applicants who have completed fewer than 30 semester hours of college coursework must also submit high school transcripts.
4. Request two recommendations using the forms included in this application. One must be completed by a pastor or youth worker and one must be completed by your high school/college counselor, a teacher or a professor. Recommendations should be mailed directly to the Church Office. LEAD does not accept recommendations from family members.

### **SPECIAL INSTRUCTIONS FOR INTERNATIONAL STUDENTS**

International students are required to have transcripts evaluated by World Education Services. Students whose first language is not English must submit TOEFL scores. Additionally, international students who plan on acquiring a car upon arrival in the United States must give themselves enough time to buy and insure it. We suggest at least two weeks prior to the start of the program.

### **SUBMITTING THE APPLICATION**

LEAD is a ten-month program from August to May. We accept and review applications year round, but all applications for enrollment in the current year must be submitted by August 1. Please mail your completed application to Church of the King.

**APPLICATION FOR ADMISSION**

PERSONAL INFORMATION

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# LEAD INTERNSHIP PROGRAM

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Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Gender:  Male  Female Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Home phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

E-mail Address: (you will need one that you check regularly) \_\_\_\_\_

Do you have a passport that will be valid for the entire term you are applying for?  YES  NO

(Interns need to apply for one before orientation week)

T-shirt size:  S  M  L  XL  XXL  XXXL

Polo shirt size:  S  M  L  XL  XXL  XXXL

How did you hear about LEAD? \_\_\_\_\_

Did someone play a vital role in informing you? \_\_\_\_\_

Name of Church/Christian Organization: \_\_\_\_\_

Denomination: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Name of Senior Pastor and Youth Pastor: \_\_\_\_\_

How long have you been involved in this church? \_\_\_\_\_

If less than one year, what church were you involved in previously? \_\_\_\_\_

Age/Year when you accepted Jesus Christ as your personal Lord and Savior \_\_\_\_\_ Water baptized? \_\_\_\_\_

Please list any ministry experiences/positions you have held both inside and outside the Church:

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### APPLICATION FOR ADMISSION

### PERSONAL INFORMATION

#### FINANCIAL

How will you pay for your tuition? \_\_\_\_\_

Do you see any reason why you would not have the required tuition fees by the required dates? Yes No

If yes, please explain why and how you plan to make your tuition payment: \_\_\_\_\_

List the total amount of current debts, loans, or payments owed: \_\_\_\_\_

Will these be paid off by the time you enter LEAD? Yes No

If not, how do you plan to make these payments? \_\_\_\_\_

Do you currently own a vehicle? Yes No

Is your vehicle in good working condition? Yes No

Do you currently have automobile insurance for your vehicle? Yes No

Name of Insurance Company \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Policy Number: \_\_\_\_\_ Agent: \_\_\_\_\_

#### HEALTH

Do you have a physical handicap, disability, or disease that might affect your ability to meet all the requirements in LEAD internship? Yes No If so, please explain: \_\_\_\_\_

Do you have any chronic illnesses? Yes No If so, please explain: \_\_\_\_\_

Are you currently under any medication prescribed by a doctor? Yes No

If so, please explain: \_\_\_\_\_

Are you currently receiving professional counseling? Yes No

If so, please explain what areas you are working on: \_\_\_\_\_

Have you ever received professional counseling in the past? Yes No

If so, did you complete it? Yes No

Would you discuss what issues and areas you worked on in the counseling process?

\_\_\_\_\_

\_\_\_\_\_

Please inform us of any other personal health information we might need to know:

\_\_\_\_\_

\_\_\_\_\_

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### APPLICATION FOR ADMISSION

### PERSONAL INFORMATION

#### EMPLOYMENT

Are you currently employed?  Full-time  Part-time Place of Employment: \_\_\_\_\_  
Position: \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_  
How long have you worked there? \_\_\_\_\_ Responsibilities: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

#### EDUCATION

Check all that apply regarding your current educational status:

Not a student  Full-time  Senior- High School  Freshman- College  Sophomore-College  
 Part-time  Junior- College  Senior- College

High-School: \_\_\_\_\_ Year graduated: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ GPA: \_\_\_\_\_

College (if applicable): \_\_\_\_\_ Year graduated: \_\_\_\_\_

Degree earned: \_\_\_\_\_ GPA: \_\_\_\_\_

#### PERSONAL HISTORY

The following questions are very personal, and are necessary to ask because of the intensity of LEAD Internship. Please answer truthfully to the following questions. Failure to do so may result in denial of your application or dismissal. If you answer "yes" or check any of the following questions, please give a detailed explanation on a separate sheet of paper, and understand that you will not be disqualified just for checking yes to one of the following questions, and that these comments will be kept confidential to only the LEAD Internship Ministry staff. If you feel uncomfortable explaining a "yes" in writing please contact the LEAD Director at the Church of the King office.

1. Have you ever been involved with:  Drugs  Alcohol  Cult/Witchcraft  Tobacco/Smoking  
 Pain Medications  Addictive Behavior  Physical/Sexual abuse  Pre-marital sex
2. Have you ever struggled with:  Homosexuality  Pornography  Eating Disorder  
 Cutting or other self-metallization behavior
3. Have you ever been:  Arrested  Suspended or expelled from school
4. Have you ever been pregnant, had an abortion, or fathered a child outside of marriage?  Yes  No
5. Have you been sexually active in the past year:  Yes  No  
(No explanation needed if married for at least a year)
6. Have you ever:  Had suicidal thoughts  Attempted suicide  Been diagnosed with depression  
 Been diagnosed with a learning disability  Been diagnosed with ADD/ADHD
7. Are you currently involved in a dating relationship?  Yes  No

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### FAMILY BACKGROUND

Father's Name: \_\_\_\_\_  Living  Deceased  
 Father's Address: \_\_\_\_\_  
 Home Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
 Email Address: \_\_\_\_\_ Employer: \_\_\_\_\_

Mother's Name: \_\_\_\_\_  Living  Deceased  
 Mother's Address: \_\_\_\_\_  
 Home Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
 Email Address: \_\_\_\_\_ Employer: \_\_\_\_\_

I live with (check all that apply):  My mother  My father  A step-parent  
 A guardian  On my own  Other: \_\_\_\_\_

If you live with a guardian, step-parent or other, please complete the information below:

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Home Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Emergency Contact:

Name: \_\_\_\_\_  
 Relationship: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Briefly describe your family environment: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

How does your family feel about you entering LEAD? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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### APPLICATION FOR ADMISSION

### SPIRITUAL PERSPECTIVES

Why are you applying to be a part of this internship? \_\_\_\_\_

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What is the call on your life, and what is your current strategy to accomplish God's call? \_\_\_\_\_

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What is your life verse? Why? \_\_\_\_\_

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What leadership experiences have you had in church? In what role or capacity? For how long? \_\_\_\_\_

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Have you ever started a prayer meeting, Christian club, or discipleship group? If yes, please explain. \_\_\_\_\_

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Have you ever been a worship leader? Do you desire to lead in worship? Explain. \_\_\_\_\_

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Do you see yourself serving on a church staff? If yes, in what capacity? \_\_\_\_\_

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If you are accepted into LEAD, are you willing to make a ten month commitment? Yes No

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SPIRITUAL PERSPECTIVES

### PERSONALITY AND SKILLS

How would you describe yourself to someone you've never met? (extrovert/introvert, other personality traits)

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What are your strengths in the work place? \_\_\_\_\_

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Do you have any experience in the following areas?

- Video Editing
- Photography
- Graphic Design
- Web Design
- Public Speaking
- Microsoft Office (Word, Excel, Power Point)
- Finance, Money, and Number Crunching
- Event Planning/Coordinating

What other skills do you have that you think would be beneficial for us to know? \_\_\_\_\_

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Rate yourself from 1-5 (5 being excellent, 1 being poor):

\_\_\_ Communication    \_\_\_ Work Ethic    \_\_\_ Administration    \_\_\_ Detail Oriented    \_\_\_ Creativity  
\_\_\_ Multi-Tasking    \_\_\_ Flexibility    \_\_\_ Teachability    \_\_\_ Consistency

What are your hobbies and passions? \_\_\_\_\_

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What age group do you have a heart for?  Children  Jr. High  High School  College  Other \_\_\_\_\_

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### APPLICATION FOR ADMISSION

#### ESSAY QUESTIONS

Your essays help the admissions staff become better acquainted with you. Please respond to the questions as you would to a senior-level English class or college-level composition assignment. Please treat this like a test with no educational help from anyone else. Typed and double spaced.

#### QUESTIONS

1. In 200 to 500 words, please compare your life mission to the heart and mission of LEAD.
2. In 200 to 500 words, please give your testimony and describe your personal relationship with Jesus Christ. What does it mean to you to be a follower of Christ?

#### REFERENCES

(You may not use a person you are related to)

Employer: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Friend: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

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## APPLICATION FOR ADMISSION AGREEMENT

Please read agreement in its entirety and sign and date the form below:

### Church of the King Belief and Core Value Agreement

#### Our Vision

Our Vision at Church of the King is Reaching People, Building Lives. We seek to extend a hand to those in our region with the life-giving message of Jesus Christ. Our passion is that people live the life God intends for them.

Our Mission is found in The Great Commission. The Bible commissions us in the following verses:

"And He [Jesus] said to them, "Go into all the world and preach the gospel to every creature". Mark 16:15.

"Go therefore and make disciples of all the nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, teaching them to observe all things that I have commanded you; and lo, I am with you always, even to the end of the age". Matthew 28:19-20.

Our Goal at Church of the King is people-focused and consists of making a fully devoted follower of Christ - a disciple.

Disciples are first: Evangelized, helping them to be Established in the faith through Water Baptism and the PATHWAY, Equipped through sound biblical teaching in Weekend Services and Small Groups, and Expanded to reach the life God intends for them to live by using their gifts to help others.

#### Our Core Values

Lordship - the Bible says in Revelation 19:16 that Jesus is "King of kings and Lord of lords." We believe that wholehearted submission to His will is the starting point of the Christian faith and the foundation of all spiritual growth.

Discipleship - God has called every believer in Matthew 28:19-20 to make disciples. Hence, one of our primary focuses at Church of the King is to help people build their lives, both spiritually and relationally.

Spiritual Family - The Bible makes it clear that God builds through family, both natural and spiritual. God has called all believers to be a part of a healthy spiritual family.

Leadership - The Bible says in 2 Timothy 2:2 that we are to teach and train others who will, in turn, train others. God has given each and every believer gifts and talents and calls us to impart into others.

Evangelism - John 3:16 clearly tells us that God loves people sacrificially. God's heart is to reach those that don't know Him. We are passionate about doing the same.

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#### What We Believe

The sole basis for our beliefs is the Bible, which is uniquely God-inspired, without error, and the final authority on all matters on which it speaks. As the Bible teaches, there is one God, eternally existing in three persons - Father, Son and Holy Spirit - each possessing all the attributes of deity. (2 Timothy 3:16)

God created humans to have fellowship with Him, but they defied God by sinfully going their own way. As a result, we need God's saving grace to end our alienation from Him. Salvation comes only through God's grace - not human effort - and must be received personally by repentance and faith. (Genesis 1:26,27; 3:1-15)

Jesus Christ, the second Person of the Trinity, lived a sinless life on earth and voluntarily paid for our sin by dying on the cross as our substitute. This accomplished salvation for all who receive grace by trusting in Him alone. He rose from the dead and is the only mediator between God and us. He baptizes believers in the Holy Spirit. He will return to earth to consummate history. (2 Corinthians 5:21)

The Holy Spirit draws people to Christ and indwells the believer to live an overcoming and victorious Christian life. (Romans 15:13). We believe in and depend on the power of the Holy Spirit to meet our need, in every arena of life. We believe in the present day gifts of the Holy Spirit that empower Christians to live the life God intends for them.

*I, (printed name) \_\_\_\_\_, accept, understand, and agree with Church of the King's vision, core values, and beliefs.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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#### VOLUNTEER AGREEMENT

I understand that Church of the King is in no way liable for theft, loss, or damage of any of my personal property.

I agree not to bring a weapon of any kind on church property. I understand this includes weapons used for self-defense and hunting of animals.

I agree to abstain from dating during the LEAD Internship in order to more fully focus on my relationship with God and my personal development. I understand that I may not date during my time in the LEAD Internship unless given special permission before the application deadline from the LEAD Internship staff, and such permission is to be granted in the sole and full discretion of the LEAD Director.

I agree to cooperate and work with my fellow LEAD Internship participants to raise additional money to finance the planned short-term mission trip to occur some time during the ten month program.

I understand that since this is a full-time internship, my number one time commitment will be to the schedule set by the LEAD Internship staff, and I understand that the schedule is subject to change at any time.

I understand that by applying for and participating in the LEAD Internship, I am obligating myself to behave in compliance with the mission and standards set by Church of the King. Although I will not be an official agent, representative, or ambassador of Church of the King, my position as a LEAD Internship participant will require that I behave myself as if I were.

I have carefully and fully read this agreement and the other materials in this packet and I agree to fully uphold all the LEAD Internship guidelines presented therein and any further guidelines that may be given to me from time to time during the LEAD Internship.

I further agree to comply with all Church of the King guidelines and regulations.

I (printed name) \_\_\_\_\_ understand that if I fail to comply with any of the above guidelines for any reason, I am subject to immediate dismissal from the LEAD Internship and will not be entitled to a refund of any fee or money paid to LEAD Internship at that time. I understand that given the high profile and public nature of my position as an intern in the LEAD Internship, Church of the King reserves the sole and absolute right to dismiss me from the program for any reason and at any time.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_